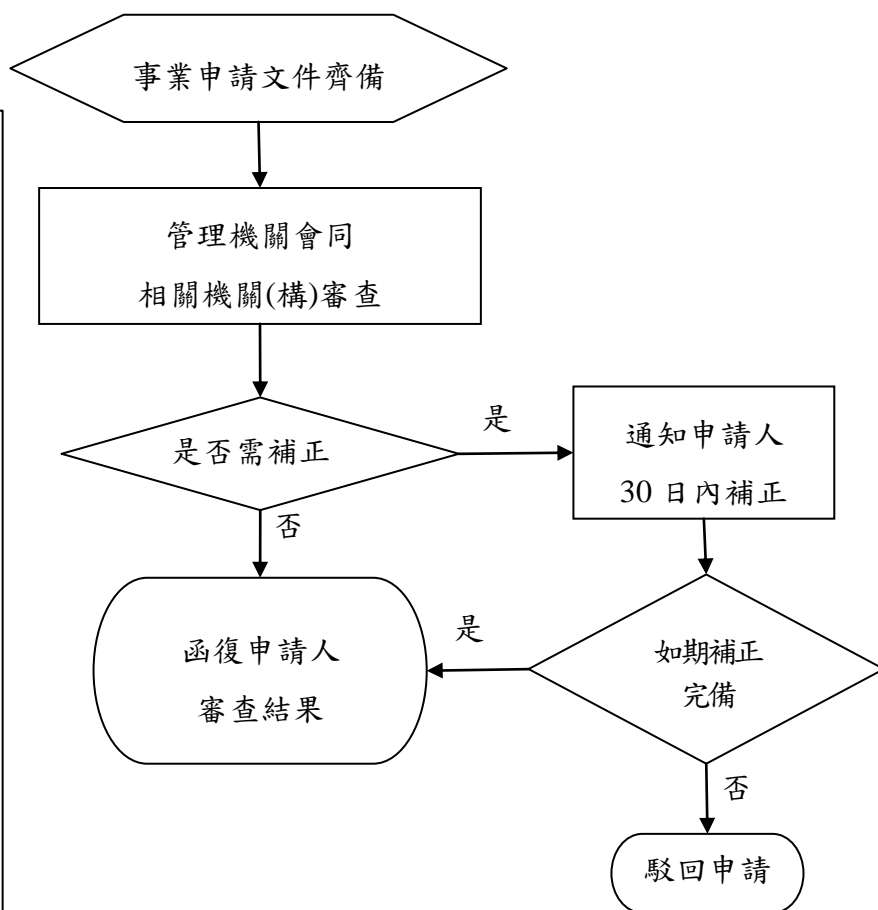


## 自由貿易港區事業籌設許可審查作業流程

- 應備文件：
1. 申請書
  2. 營運計畫書
  3. 貨物控管、貨物電腦連線通關及帳務處理作業說明書
  4. 設施或土地租賃契約書或相關證明文件。
  5. 申請人證明文件
    - (1) 公司登記證明文件。
    - (2) 新投資創設者，其公司名稱、所營事業登記預查核准文件及下列代表人證件：
      - 本國人：國民身分證影本。
      - 僑民：僑民身分證明文件。
      - 外國人：國籍證明書或當地國所核發之護照影本。
  6. 經營業務須經許可者，檢附相關證明文件。
  7. 授權代理人辦理者，應附代理人授權書及身分證（或居留證）影本。

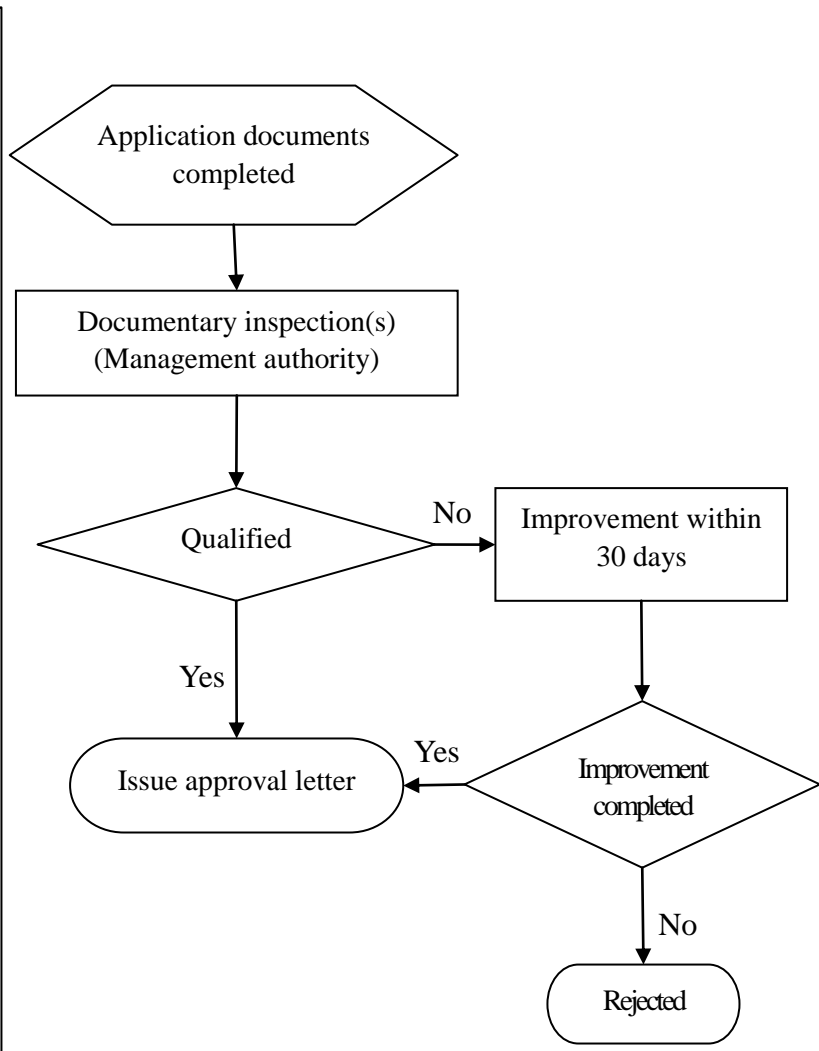


### 管理機關辦理時程：

1. 申請文件齊備 15 日內審查。
2. 審查後或文件內容補正完備後 15 日內函復申請人審核結果。

# Application Process for Free-trade-zone Enterprise Establishment Permit

- Required documents :
1. Application form
  2. A business plan
  3. The operating procedures for goods control, the on-line operation of goods customs clearance, and accounting operations
  4. The lease contracts or relevant evidentiary documents regarding the facility or land
  5. Applicant certificate
    - (1) The incorporation registration documents
    - (2) The name of the company and the pre-inspected documents for incorporation and registration certificate of the business in the case of a newly invested and incorporated company and the representative's certificate
      - Resident: copy of ID Cards
      - Overseas Community: ID certification
      - Foreigner: nationality certification or copy of passport
  6. Relevant evidentiary documents, if the business activities to be conducted require a special approval
  7. The power of attorney issued to such attorney together with a photocopy of the attorney's Identification Card or Certificate of Residency shall also be submitted along therewith



- Review schedule by the management authority:
1. Review qualified application documents within 15 days.
  2. Issue approval letter within 15 days after documents be inspected or improved.